

CHRISTIAN STUDENT FELLOWSHIP INTERNSHIP PROGRAM

Christian Student Fellowship at the University of Illinois at Springfield

Who We Are, and Why

Christian Student Fellowship is a campus ministry dedicated to the students (and sometimes to the faculty and staff) of University of Illinois at Springfield. CSF is a member of the Association of College Ministries, an organization representing the independent "Christian Churches" and "Churches of Christ". CSF is supported by local area churches, alumni and interested individuals. Christian Student Fellowship exists to help students find their way back to God.

Purpose(s) of the Internship Program

Centers around four key words:

- 1. YOU.** We want this position to provide you with a tremendous opportunity to grow, both in your personal devotion and relationship to Christ, and in your personal understanding of how God can hone your spiritual gifts to enable you to become a better equipped disciple. You will receive personal guidance and mentoring by CSF Staff to help you go deeper with God.
- 2. US.** As an Intern you will become a member of a ministry team. Since 1993 CSF has been laboring diligently to affect Jesus' Great Commission in our university community. You will become an integral part of that long, faithful tradition of dedication and service. CSF desperately needs trained and devoted workers to cast and implement a vision for this ministry so that we can reach our campus and the world beyond. You will become a vital part of Christian Student Fellowship, and you will help continue that tradition of faithful service.
- 3. THEM.** We want this position to open doors for you to minister to your peers and to expand your relational horizons to see how God can best use you in ministry. It is our hope that you will develop the same passion for people that Jesus demonstrated to us by his own example. And, we hope that God will open your eyes and your heart to your niche in ministry so that you can serve others with the utmost of efficiency, integrity, and effectiveness.
- 4. HIM.** Ministry is not about "good works." It is about faithful service in God's kingdom. Christian Student Fellowship is a kingdom oriented ministry. We want all that we do to both glorify God, and expand His kingdom. And the kingdom encompasses a much larger scope than just this campus ministry or this college community. We hope that you will learn to think and act globally. In addition to this, it is our sincere hope that the valuable lessons you learn in this internship will become the priceless resources you will take with you into further ministry wherever God ultimately leads you.

Job Summary

The Intern's job is to assist the overall ministry of CSF in working toward its vision of seeing students be disciples who make disciples while on campus and for the rest of their lives.

Qualifications

1. An Intern must have completed an undergraduate degree.
2. He/she needs to have demonstrated *significant* involvement in college ministry.
3. He/she must demonstrate spiritual maturity & a personal commitment to Jesus Christ that is evidenced in his/her daily life.
4. This individual should have or have the potential to develop the following skills:
 - a. interpersonal communication
 - b. delegation
 - c. initiative - able to work without needing a lot of instruction or help
5. This individual should have the following specific character traits:
 - a. submissive, humble
 - b. teachable

Goal & Objectives

Goal

The main goal of our internship program is to provide real-life ministry experience and hands-on training so that the Intern can develop his/her leadership qualities and skills and gain a Biblical understanding of ministry.

Objectives

1. To train and equip the Intern for active Christian leadership responsibilities in campus ministry.
2. To teach the Intern various methods to study, understand, and apply God's word and be able to communicate it's truths to others.
3. To model and teach the importance and effectiveness of one-on-one interactions and discipling relationships.
4. To develop administrative skills and give opportunities to implement those skills.
5. To gain knowledge of fund-raising efforts and skills needed to financially undergird a ministry.
6. To accelerate the Intern's personal development by helping him/her understand his/her spiritual gifts, interests, and aptitudes... and by exposing the Intern to a broad range of ministry experiences.
7. To learn and practice spiritual disciplines necessary to shape and nurture the soul.
8. To provide real life experiences in which Christ-like actions & attitudes can be modeled.
9. To assist the CSF Staff with the general responsibilities needed to conduct a broad-based ministry of worship, study, community/social activities, mission/service, and evangelism.

Accountability

- The Intern is directly responsible to an assigned campus minister for the purposes of the internship goals, discipleship and support. The Intern is ultimately responsible to the Director of CSF and the CSF Board of Directors
- A Job Performance Evaluation will be conducted with the campus ministers at the end of each semester.

General Responsibilities

- Be involved in reading/study/mentoring/learning under the direction of their assigned supervisor. Study will be mainly in the areas of ministry and spiritual life. (Focus may be varied to the needs of specific Interns.)
- Meet regularly with the assigned campus minister.
- Attend general staff meetings, Shepherd's(Leader's) meetings, as well as additional meetings that apply to the Intern's development.
- Attend additional training opportunities as available or required.
- Participate in the regular life, worship & ministry programs of CSF.
- Complete assigned projects (reading, vision statement, etc.) on schedule.
- Maintain positive, professional relationships with all ministry staff and students.

Specific Job Expectations

Each Intern will work out specific Job Descriptions suited to his/her interests, abilities, experience, and needs of the CSF ministry at the time as approved by his/her CSF supervisor.

Policies & Procedures

Time Frame for Employment

July 21, 2018 - May 30, 2019

Outside Jobs/Employment

Due to the intensive nature of the Intern experience, the Intern may not work an outside job. It is crucial that the Intern work diligently to raise sufficient funds for his/her living expense. If the intern wishes to work in "off hours," this will need to be communicated with his/her ministry supervisor.

Support Raising

Intern will be expected to raise support for salary as well as ministry expenses. Fundraising is not just a part of the responsibility of an Intern. It is a reality of doing ministry in practically any form. The fundraising requirement is actually a valuable learning tool during the Internship. It is also one of the most immediate avenues through which interns witness both God's power and God's blessing.

Expenses Covered

As stated above, the intern will be expected to raise support for salary and ministry expenses. However, CSF will provide for the intern's food and travel for the Fall and Winter Retreats.

THE PROCESS

1. Read the preceding document carefully. Feel free to ask staff any questions you may have.
2. Complete the following application and turn it into Gretchen Magruder.
3. Applications will be reviewed by the campus ministers, and select applicants will be interviewed.
4. Deadline for the accepted intern to accept/decline the position offered to him/her is Apr. 30, 2018.

APPLICATION FOR CHRISTIAN STUDENT FELLOWSHIP INTERNSHIP FOR THE 2018-2019 SCHOOL YEAR

NAME _____

CURRENT ADDRESS _____

HOME TOWN _____

HOME CHURCH _____

PHONE _____

EMAIL _____

DEGREE/MAJOR _____ Date of Completion: _____

HAVE YOU BEEN BAPTIZED (immersed in water) INTO CHRIST? YES / NO .

If so, at what age? _____

**Please type your answers to the following ten questions on separate paper.
Please copy EACH question into your document before answering the question, and
please do not combine your answers to multiple questions. Attach this application sheet
to your typewritten answers and return to Gretchen Magruder through email:
Gretchen@uiscsf.org or mail to: CSF (Attn. Gretchen Magruder) 325 S. Walnut Rochester,
IL 62563**

PLEASE SUBMIT APPLICATION MATERIALS BY February 1, 2018

1. What (if any) are your future ministry goals or aspirations?
2. What is it about campus ministry that excites or draws you?
3. What do you feel that you can contribute to the ministry of Christian Student Fellowship?
4. What fears / concerns do you have regarding serving as an intern?
5. What other options are you considering post-graduation (e.g., graduate school, job, etc.)?
6. What do you personally hope to gain from this internship?
7. How do you feel about raising 100% of your own financial support?

8. Are you currently in a dating relationship? How would this relationship (or lack thereof) impact your internship?

9. At Christian Student Fellowship, we teach that being a Christian means having a personal relationship with God. We teach that a person enters into that relationship by the following means: hearing the gospel message (John 6:45, Romans 10:17), believing/having faith in Jesus (John 5:24, Mark 16:16, John 1:12), confessing Jesus as Lord (Romans 10:9, Matthew 10:32-33), repenting of sin (Acts 2:38, Acts 17:30), and being baptized (immersed in water) (Acts 2:38, Romans 6:3-4, Acts 10:48). As Christians, we are called to a life of discipleship which is characterized by obedience to God's Word. Do you agree or disagree with this teaching? Explain.

10. List your perceived areas of spiritual giftedness, natural talents, skills, and/or interests.